



BC Taekwondo Federation

2900 Lonsdale Avenue, North Vancouver, B.C. V7N 4H9

2014 AGM

10 May 2014

Call to order:

-11:10am meeting called to order. 19 schools signed in. 30% of voting schools needed for quorum which is 18. Quorum has been met. Rest of the meeting will be emceed by Master Tony Kook, Secretary General.

Opening Remarks:

-Welcoming remarks made.

Approval of Agenda:

-Motion on the floor to approve today's agenda: Master Dan Thornton, 2nd by Master Azizi

All in favour, motion carried

Approval of Minutes for 2013 AGM

-Motion on the floor to approve last year's minutes and seconded.

All in favour, motion carried

Report from the President

-Grandmaster Dae Lim delivered report, please see attached.

Report from Vice President

-Master Song Chul Kim: no report

Report from Secretary General

-report by Master Tony Kook. Membership continues to be strong. Total number of member clubs is now 72 with 57 Main and Branch Schools and 15 Community Schools. Membership and insurance issues as brought up by the Special Meeting that was held earlier this year with Taekwondo Canada was discussed. A NSO / PSO meeting was held in Montreal last November where Taekwondo Canada made clear that individual membership and insurance issues would be enforced. Therefore, Taekwondo BC extended their existing insurance coverage for a term of 6 months instead of the full year in order to prepare for compliance with Taekwondo Canada in September. There was discussion on the floor regarding Taekwondo Canada's costs and the insurance premium costs and how it could be more cost effective for clubs.

-Master Kook re-assured that the board was 100% behind its members and working on the federation's behalf. Please see attached report from Taekwondo Canada which was presented at the Special Meeting earlier this year.

-there was also discussion regarding some policies Taekwondo Canada is trying to enforce. There were some major concerns with some of these policies as they seemed to go directly against our own governance and charter of rights.

President: Grand Master Dae Lim / wtfbc@hotmail.com / 604-939-8232

Vice President: Senior Master S.C. Kim / 604-430-5467 Sec General: Master Tony Kook / 604-986-5558

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Report from Treasurer

-report by Ms. Kristina Singer (Treasury committee member and Chartered Accountant).
There was a big increase in the equipment purchase from the federation due to the purchase of the KP&P systems. All other expenses remained relatively the same as last year. The biggest change was the amount of Revenue as there was no additional funds received for this cycle from ViaSport. Financial statements were provided.

-Please see attached.

Report of Committees

Tournament: Master Jason Ruiter reported that there were 2 tournaments this past year hosted by the federation and while both tournament numbers were lower, both tournaments were successful. -Please see attached report.

Referee: Master John Kim gave the report for referees.

-Please see attached.

Coaching: Master Dan Thornton reported on Coaching for the past year.

-Please see attached report.

Volunteer: Master Milad Bahrami was not in attendance but a report was prepared. Master Kook summarized the report.

-Please see attached.

Medical: Dr. Harry Sese was not in attendance but a report was prepared. Master Kook summarized the report.

-Please see attached.

Introduction of New Members

-Master Mike Smith from Westside Taekwondo in West Kelowna introduced himself and was officially accepted and welcomed to the federation.

Government Funding Report

-Jason Arnold was introduced by Master Kook as the new director of government programs. Full report was delivered by Jason.

-Please see attached report.

Board of Directors Election

-3 new board members were nominated and were officially elected by acclamation:

- 1) Master Young Suh
- 2) Master Jason Ruiter
- 3) Master Mike Erdmann

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Announcements

-a good luck announcement was made for those athletes competing next week at the National Championships in Toronto.

-Korean Cultural Heritage Society is hosting a Korean festival at Swanguard stadium on Sat. Aug. 16th and has asked the BC Taekwondo Federation to work together to promote this event. Might be a possibility to host an outdoor Summer tournament. More information to follow.

-2014 BC Master's Cup will be held later this year in Sept or October.

Adjournment

-meeting adjourned at 1:05pm.

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World Taekwondo Federation of British Columbia **Annual General Meeting 2014** **Agenda**

- 1) Meeting call to order
- 2) Opening Remarks
- 3) Membership Review
- 4) Approval of Agenda
- 5) Approval of Minutes of 2013 AGM
- 6) Report from President
- 7) Report from Vice President
- 8) Report from Secretary General
- 9) Treasurer Report—Financial Report
- 10) Report of Committees:
 - A) Tournament
 - B) Referee
 - C) Coaching (Junior and Senior)
 - D) Volunteer
 - E) Medical
- 11) Introductions from “Members in waiting” for WTF of British Columbia
- 12) Government Funding Report / Program Director Report
- 13) Board of Directors Election - 3 positions
- 14) Announcements
- 15) Adjourn

President: Grand Master Dae Lim / wtfbc@hotmail.com / 604-939-8232

Vice President: Senior Master Song Chul Kim / scktkd@hotmail.com / 604-430-5467 Sec. General: Master Tony Kook / northshoretkd@shaw.ca / 604-986-5558

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Taekwondo in Canada

National Membership

BC Taekwondo Federation – SGM
January 18th, 2014





AGENDA

1. Taekwondo Recognition and Governance - International
2. Taekwondo Recognition and Governance – National
3. Taekwondo in Canada – Roles & Benefits
4. Membership Obligations
5. New Challenges, New Developments
6. WTF BC Membership with TC
7. National Membership Program
8. National Insurance Program
9. Next Steps



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Governance of Taekwondo - International

- Taekwondo is governed internationally in a hierarchical structure.
- World Taekwondo Federation is the sole international governing body for WTF taekwondo world-wide (sport and martial art) recognized by the International Olympic Committee.
- WTF is comprised of Regional Taekwondo Unions (e.g. PATU) and Member National Associations “MNA” (e.g. Taekwondo Canada)
- Taekwondo Canada (TC) is recognized by the WTF and PATU as the **sole MNA** for the governance and regulation of **WTF taekwondo in Canada**.





Governance of Taekwondo - National

- TC recognized by Sport Canada and the Olympic Committee as the sole national governing body for WTF taekwondo in Canada.
- Establish national rules, regulations, policies, procedures in accordance with WTF and Sport Canada mandates.
- TC structure/community is hierarchical:
 - Member Organizations (e.g. BC Taekwondo)
 - Dojangs
 - Individual Participants (Black Belts, Colour Belts, Instructors, Coaches, Officials)





Taekwondo in Canada

Building Champions Together





Role/Benefits - Taekwondo Canada

- Host National and International Events
- Provide High Performance coach, athlete and officials development
- Host NCCP workshops for Instructor/coach development
- Host National referee seminars for officials development
- Host National Sparring and [Poomsae Training](#) Camps
- Promote excellence by regulating, structuring sport/martial arts nationally
- Oversee National teams
- Manage the National Insurance Program
- Provide professional development opportunities for committee/board members





- Communicate and connect to the community via social media, and website – **in future, promoting member Dojangs**
- Govern Provincial Associations and regulate WTF Taekwondo in Canada
- Work with Federal Government stakeholders
- Represent WTF Taekwondo with key partners including the WTF, Kukkiwon, PATU, COC, Canadian Paralympic Committee, Sport Canada, Coaching Association and Coaches of Canada.
- Maintain National Belt Registries - Black Belts, Colour Belts, and Instructors





- Maintain a national membership database
- Develop programs for achieving standards (skill development, competition rules and organization)
- Work with National media to raise Taekwondo profile
- Solicit sponsors and corporate partners





Role/Benefits – Provincial Taekwondo Org

- Host Provincial tournaments and establish provincial calendar of events.
- Provide grassroots instructor/coach, athlete and officials development
- Host Provincial Referee Courses
- Promote excellence by regulating, structuring the sport provincially
- Oversee Provincial team athletes
- Manage the Insurance Program
- Provide opportunities for professional development as committee/board members
- Provide support and encouragement through all stages of athlete development





- Communicate TC and WTF BC developments to the community via social media, website.
- Regulate and support taekwondo Dojang and Dojang development
- Work with Provincial Government stakeholders and **maintain recognition**.
- Represent WTF Taekwondo and Taekwondo Canada within its respective Province.





Role/Benefits - Taekwondo Club/Dojang

- Provide access to the Taekwondo for all age groups and categories
- Train students for personal development and enjoyment through NCCP frame work
- Prepare athletes for competition through NCCP frame work
- Organize social and community events for club members to gather outside of the classroom
- Provide grassroots coach, instructor, and athlete development
- Manage and/or facilitate belt (progression) testing
- Represent their Provincial jurisdiction





World Taekwondo
Federation

Taekwondo Canada

Provincial Member Organizations

Clubs/Dojangs



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TC's Membership Obligations - WTF

- Organize WTF Taekwondo in Canada
- WTF Rules, Regulations, Competition, Team Selection + Membership
- Global Licenses:
 - Athletes, Coaches, Officials at all sanctioned events (e.g. Canada Open, World's etc.)
 - New WTF membership management system (2014). All participants.
- All related to TC's membership standing with WTF





TC's Membership Obligations – Sport Canada

- Organize WTF taekwondo in Canada
- Taekwondo Development Programs (Dojang Recognition, Coach/Instructor/Official Development, Competition Management, Martial Art Development)
- High Performance (National Teams)
- Governance (National, Provincial, Local)
- Policies (Rules and Regulations)
- Membership Management and Reporting (Participation Data)





New Challenges, New Developments

- Governance of Taekwondo and Sport Changing Globally
- New Expectations and Accountability
 - Sport Canada (2011) Membership Initiative – membership data must be collected by NSOs AND verified by a fee.
 - Industry Canada (2012) Not For Profit Corporation Act
 - WTF (2014) GAL and Membership and IOC
- **Result**
 - New TC Governance structure
 - New Bylaws (2010 and 2013)
 - System Alignment with governance hierarchy
 - PSOs to Member Org's (Voting and Associate)



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WTF BC Membership with TC

- Associate Non-Voting Member Organization
- Recognition from TC based upon compliance with membership benchmarks including participant registration
- WTF BC membership with **BC Sport** exists if recognition is maintained with TC.





National Membership Program

- Launched summer 2011
- Membership program alignment – e.g. Member of WTF BC means member of TC and vice versa. [Cannot join one without joining the other.](#)
- Annual program from September 1 to August 31 each year
- Membership categories in TC (per Bylaws)
 - Voting Member Organizations (Provinces and Special Bodies)
 - Advisory Members (Black Belts)
 - Associate Members (Colour Belts, Clubs, Non-Voting Provinces)
 - Honorary Members (Grandmasters)
- National Membership Fee set annually by the BOD for all membership categories EXCEPT Honorary Members



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National Membership Program

- TC obligated to report membership demographics to Sport Canada.
- Sport Canada verifies TC reports annually with Provincial Government sport agencies (e.g. **BC Sport**).
- Discrepancy = accountability issue and consequences for both TC and Provinces (e.g. WTF BC) such as funding.
- TC will not jeopardize its membership with WTF and Sport Canada as loss of recognition of TC = loss of recognition of all Provincial Taekwondo Member Organizations.





National Insurance Program

**** See brochure and WTF BC/TC program comparisons**

- Mandatory as of April 1, 2014 in partnership with TC Member Organizations.
- Purpose is risk management, athlete safety, economy of scale, claims.
- National Program = Less cost, more savings, better coverage.
- No change to current coverage.
- **No threat to WTF BC recognition by BC Sport if complying with national insurance program.** BC Sport DOES NOT regulate WTF taekwondo in Canada OR BC, TC does.
- Only available to member organizations, clubs, participants in good standing.
- All activity sanctioned by WTF BC as a member in good standing with TC is covered by National Insurance program.





Next Steps

- Province/TC meeting held Nov 2013
- Objective:
 - National Membership compliance 2013-2014
 - National Membership program planning for 2014-2015 membership year
 - Establish transition compliance agreements with each member organization





Next Steps cont'd

- Membership Management System to be WTF global membership system (Sept 2014)
 - Clubs report to Province
 - Province reports to TC
 - National Fees paid by Province to TC
 - TC reports to Sport Canada and WTF
- National Insurance program for clubs and individuals (April 2014)
- Align TC and Provincial Member Bylaws and Policies via Member Org review process to establish recognized WTF taekwondo community in Canada





Questions

- Questions submitted to date
- Others?





Taekwondo Canada Contact Info

1. President: Grandmaster Su Hwan Chung schung@taekwondo-canada.com

1. CEO: Ms. Eva Havaris
ehavaris@taekwondo-canada.com

Website: Taekwondo-Canada.com



W.T.F. TAE KWON DO FEDERATION OF B.C.

FINANICAL STATEMENTS

MARCH 31, 2014

(UNAUDITED)

W.T.F. TAE KWON DO FEDERATION OF B.C.
 STATEMENT OF FINANCIAL POSITION
 (UNAUDITED)

AS AT MARCH 31,	2014	2013
CURRENT ASSET		
Cash	\$ 42,112	\$ 55,123
PROPERTY AND EQUIPMENT	41,566	30,958
	<u>83,678</u>	<u>86,081</u>
CURRENT LIABILITY		
Accounts payable and accrued liability	840	1,680
NET ASSETS		
Balance, beginning of year	84,401	48,656
Excess or revenues over expenses	<u>(1,563)</u>	<u>35,745</u>
Balance, end of year	82,838	84,401
	<u>\$ 83,678</u>	<u>\$ 86,081</u>

W.T.F. TAE KWON DO FEDERATION OF B.C.
 STATEMENT OF FINANCIAL POSITION
 (UNAUDITED)

YEAR ENDED MARCH 31,	2014	2013
REVENUES	\$ 14,990	\$ 35,596
GAMING REVENUE	43,880	65,450
	58,870	101,046
EXPENSES		
Accounting & legal	1,656	1,078
Administrative & office	4,833	4,440
Advertising	236	246
Award	15,483	22,381
Interest & bank charges	157	169
First Aid	1,500	2,260
Meeting	3,552	278
Membership Fee	-	500
Professional developments	8,531	3,268
Rent	2,759	2,750
Team Training	1,400	3,290
Tournaments & Championships	12,564	13,739
Travel	4,598	4,267
Uniforms	3,166	6,635
	60,434	65,301
EXCESS OF REVENUES OVER EXPENSES	\$ (1,563)	\$ 35,745

Projected Federation Budget 2014 / 2015

Expenses

Accounting & Legal	2,500
Administrative & Office	4,500
Advertising	250
Awards / Funding	17,500
Interest & Banking	200
First Aid	1,750
Meetings	2,500
Membership Fees	500
Professional Development	8,000
Rental Spaces	3,000
Team Training	2,000
Tournament & Championships	13,000
Travel	4,500
Uniforms	4,000
Insurance Fees for Clubs pd out	40,000
Total Projected Expense	104,200

Revenue

2012 Master's Cup	20,000
2013 BC Championships	20,000
Insurance Collection	40,000
Membership fees	6000
Mat Rentals	300
Tournament Sanction fees	400
BC Sport Agency Funding	20,000
Total Projected Income	106,700

BC Taekwondo Federation: 2014 Annual General Meeting (May 10, 2014)

Referee Committee Report

1. Referee Committee (since September 2013):

- Master John Kim (chair), (Group A, Lower Mainland)
- Master Paolo Polano (Group A, Lower Mainland)
- Mr. Robert Townsend (Group A, Lower Mainland)
- Mr. David Kao (Group A, Lower Mainland)
- Ms. Jennifer Ratte (Group B, Vancouver Island)

The goal is to create a Referee Committee with representation from each of the 4 geographical groups. John, Robert, David and Jennifer have agreed to serve another year.

2. Background:

The Referee Committee met on September 2, 2013, and May 3, 2014, to develop and review policies pertaining to the recruitment and retention of officials in BC. These policies included travel and reimbursement for officials to provincial level competitions, honorariums, membership fees, seminar fees, and structure pertaining to certification of provincial level officials.

3. Purpose:

We have articulated the Referee Committee's purpose through both our mission and vision statements as follows:

- **Mission Statement:** to develop and implement clear policies in funding, education and support of refereeing in BC.
- **Vision Statement:** to teach, certify and promote provincial referees using a standardized (i.e.: written exam) and systematic process (i.e.: practical application) focused on consistent participation and improvement.

4. Website:

A new website (www.bctaekwondofederation.wildapricot.org) for BC Referees was developed in August 2013, and acts not only as a repository for historical information but also as a membership portal for referee membership registration, referee event registration and as a payment portal for annual dues, seminars and events. There are plans to revamp the website in June 2014.

5. Referee Classes:

We have standardized the BC referee development path and in 2013, the provincial "P" class tiers were revised and simplified to P3, P2, and P1 classes. The requirements for each classification have also been revised as follows and are posted on the BC Referee website to ensure transparency:

Provincial 3rd Class (P3):

- active member of a BC Taekwondo Federation recognized dojang
- annual referee membership registration
- payment of annual dues
- minimum 14 years of age
- minimum blue belt (4th keup)

- minimum 1 certification referee seminar every 2 membership years
- minimum grade of 60% on the written exam
- officiate in 1 BC Taekwondo sanctioned tournament every 2 membership years

Provincial 2nd Class (P2):

- fulfill P3 class requirements
- minimum 15 years of age
- minimum red belt (2nd keup)
- minimum 1 certification referee seminar every 2 membership years
- minimum grade of 75% on the written exam
- minimum 1 refresher seminar each membership year
- officiate in 2 BC Taekwondo sanctioned tournaments every 2 membership years

Provincial 1st Class (P1):

- fulfill P2 class requirements for at least 1 year
- minimum 16 years of age
- minimum black belt (1st Poom or Dan)
- minimum 1 certification referee seminar every 2 years
- minimum grade of 90% pass on the written exam
- minimum 1 refresher seminar each membership year
- officiate in 2 BC Taekwondo sanctioned tournaments every 2 membership years

Under the newly revised classification system, referees who were certified as "JPR" or "JPRIT" were grandfathered as P3 class, "PRIT" referees were grandfathered as P2 class, and "PR" referees were grandfathered as P1 class, as long as the annual membership registration was completed by October 30, 2013, and age and belt minimums were met.

Once referees have officiated for a minimum of 1 year, at P1 class, the BC Referee Committee Chairperson may recommend that the referee consider advancing to National 3rd class (N3), which is administrated by Taekwondo Canada. Current P1 class referees who are considering advancement to National class should speak with the BC Referee Committee Chairperson.

6. Membership:

The cost and structure of annual referee membership dues were revised. The annual membership cycle for each referee now runs from September 1 through August 31 of the following year. For those referees who did not renew their membership before October 30, 2013, their membership is now considered lapsed, but they can renew at any time during this lapsed year, pay their membership fees and be reinstated at their current provincial class. However, if a membership has lapsed for more than 1 year, that referee's certification will be revoked and they will need to recertify from P3 class.

There are currently 187 BC referees registered for 2013-2014, but about half of them have lapsed memberships, meaning they have not participated in a seminar or event in the past year. The Committee's goal is to have a pool of 40 committed referees by the end of 2014 and to increase that number by 10 each year through the end of 2016. This will ensure a sufficient pool of referees to provide full coverage for up to 6 rings at a tournament. There will also be efforts made to advance more P1 class referees to National N3 class over the next year.

7. Referee Seminars:

Since September 2013, nine provincial referee seminars were scheduled throughout the province with eight successfully completed and one cancelled due to low registration numbers:

- Seminar #1 (September 29, 2013, in Parksville): 17 registrants
- Seminar #2 (October 5, 2013, in Burnaby): 14 registrants
- Seminar #3 (October 26, 2013, in Kelowna): 23 registrants
- Seminar #4 (November 1, 2013, in North Vancouver): 23 registrants
- Seminar #5 (January 26, 2014, in Parksville): 16 registrants
- Seminar #6 (January 31, 2014, in Kamloops): 19 registrants
- Seminar #7 (February 8, 2014, in Kelowna): cancelled
- Seminar #8 (February 16, 2014, in Burnaby): 9 registrants
- Seminar #9 (February 28, 2014, in North Vancouver): 9 registrants

The goal is to have referee seminars twice a year in each of Group A, B, and C; once each in the fall and again in the spring. Seminars are tentatively being scheduled to resume in September 2014. Each seminar now includes a theory portion, a practical portion using PSS systems (Daedo and KP&P) and a written exam. All full day seminars meet “Dojang Coach” requirements.

8. Tournament Participation:

For the BC Master’s Cup Championships on November 2, 2013, we had 24 referees register and participate in the event. For the BC Taekwondo Championships on March 1, 2014, we had 13 referees register and participate. Provincial level referees have also participated in sanctioned local tournaments. TKD Canada has selected 5 BC referees to participate at the National Championships in Toronto, May 15-18, 2014: Master Song Chul Kim, Master Paolo Polano, Master John Kim, Ms. Jennifer Ratte, and Ms. Sarah Feuerstein.

9. Equipment:

New PSS equipment (KP&P) was purchased and a number of referees have now been trained on the software. Four systems were purchased and will be used in conjunction with the Daedo system.

10. Goals for 2014-2015:

- to re-examine existing policies, especially honorariums
- teach new competition sparring rules to referees and coaches; implement them this fall
- develop clear policies and protocols for referee participation in local, but BC Taekwondo sanctioned tournaments
- develop clear policies and protocols for tournament organizers in requesting participation of BC referees in local, but BC Taekwondo sanctioned tournaments
- enlist increased commitment from Masters and instructors to encourage and develop referees from their schools to participate in seminars and tournaments
- to submit all referee related policies to the BC Taekwondo executive for review and ratification prior to the Master’s Cup in the fall

Respectfully submitted,

Master John Kim
Referee Committee Chair
BC Taekwondo Federation

2014 Coaching Report

1) Youth Olympic Game Qualifier & Junior World Championship Team Trials

Training was held in November at OMAC as well as Woo Kim Surrey. 11 people were in attendance and 9 out of the 11 competed in Montreal.

4 athletes were competing for a spot of the Youth Olympic Game team, unfortunately none of them made it. Evelyn Gonda Silver, Shane Britton Silver, Ethan Jenkins Silver, and Gina Woods Bronze.

The following day was better for B.C. We got 5 medals out of 9 competitors. 4 Gold and 2 Bronze: Evelyn Gold, Shane Gold, Rowena Gold, Gina Gold, and Ethan Bronze, and Ashlyn Bronze.

2) Junior Worlds

Coaches Master Dan Thornton and Master Michell Ge were selected as National coaches. We had 4 athletes from BC representing Canada at the Junior World Championships.

Gina – top 16 / Evelyn-top 32 / Shane / Rowena

3) Nationals

Cadets and Youths were/are conducted by Master Yang at World Taekwondo Academy in Delta.

Training for the Juniors and Seniors were conducted by Master Thornton and Master Ge at Taegeuk Taekwondo Maple Ridge. We have 12 people in attendance.

And thank you to the PSO for letting us use the Daedo system during practice. This year we tried something different and asked if our referees were interested in attending our Sunday sessions to get some practice in. Our first weekend we had the privilege of Mr. David Kao refereeing our fights. We hope to get some more referees involved next time.

Other things that need to be addressed:

- team training is open to anyone (not just those competing at nationals) and open to coaches as well
- encourage, promote, and support TEAM BC everyone wants to purchase a jacket but no one wants to show up for practice.
- Comp Dev and PC coach matters



BC Taekwondo Federation
3 - 511 Cottonwood Ave. Coquitlam, B.C. V3J 2R4

2013-2014 Volunteer Report

2013 BC Master's Cup

Volunteers registered – 25

2014 BC Provincial Taekwondo Championships

Volunteers registered – 25

I, Master Milad Bahrami, am officially stepping down as Volunteer Committee Chairperson. I would like to wish the best of luck to Instructor Calder Stewart as he takes over the position. Also, I would like to thank the board of directors for the opportunity to serve the federation for the past four years.

2014 B.C. Taekwondo Federation Medical Report

The 2013-2014 tournament season has been another relatively safe one. Once again, there have been no major traumatic injuries requiring immediate medical attention at any of our events, (i.e., No 911 or ambulance required). Some competitors were sent to the hospital for further evaluation as an extra precautionary measure.

The major change I have implemented since last year's AGM is hiring professional first responders to provide first aid care at all our tournaments. This is to ensure we as a Federation are protected as much as possible with respect to liability and any risk of negligence. The Federation does have insurance coverage for its tournaments but there is liability that falls onto these first aid providers. These providers have full coverage for the care they provide for us.

We are also tracking all injuries at each tournament. I have attached a spreadsheet of the examples of injuries from this year's BC Championship.

In the past few years, I have worked on setting up a First Aid and CPR certification course for instructors and coaches. Interest has been up and down but I do believe this is something all instructors and coaches must have. If you are interested, please email me.

If anyone has any specific questions or concerns, please do not hesitate to contact me as well.

Sincerely,
Dr. Harry G. Sese, DC, BS, RMT
Medical Director for WTF Taekwondo Federation of BC
drharrysese@gmail.com

First	Last	Age	Chief Complaint	Injury	Treatment	Supplies Used	Outcome
Confidential	Confidential	9	Bumped Knee on Stairs	Knee	Ice	Ice	Clear to Fight
Confidential	Confidential	?	Kick to Face	Swollen R Cheek	Ice	Ice	Clear to Fight
Confidential	Confidential	?	R foot kicked Elbow	R foot Pain	Ice & Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	10	Kick to Face	Swollen R Cheek	Ice & Full Assessment	Ice	Clear to Fight
Confidential	Confidential	13	Kick to forearm	Pain to R Forearm	Ice	Ice	Clear to Fight
Confidential	Confidential	8	Kick to Chest	Shaken Up Lightly	none	none	Clear to Fight
Confidential	Confidential	9	Kick to Wrist	Pain to R Wrist	Ice & Bandage	Ice, Tensor, A535	Not Clear to Fight
Confidential	Confidential	17	?	Blister to Toe	Clean & Bandage	Hypafix, Telfa, Xylocaine	Clear to Fight
Confidential	Confidential	11	Dizzy, Light Headed	Exhaustion	Full Assessment	ice	Not Clear to Fight
Confidential	Confidential	11	Kick to Thumb	Pain to L Thumb	Splint & Ice	Ice, Thumb Splint, Gauze Roll	Not Clear to Fight
Confidential	Confidential	13	Kick to Knee	Swollen L Knee	Ice & Bandage	Ice, Tensor, A535	Not Clear to Fight
Confidential	Confidential	?	?	Cut to Finger	Clean & Bandage	SeaClens, Band Aid	Clear to Fight
Confidential	Confidential	13	Kicked a Knee	R foot Pain	Ice and Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	9	?	Cut to Finger	Clean & Bandage	SeaClens, Band Aid	Clear to Fight
Confidential	Confidential	15	Kicked to Knee	Pain to L Knee	Ice	Ice	Clear to Fight
Confidential	Confidential	?	Kicked to Shin	Pain to L Shin	Ice	Ice	Clear to Fight
Confidential	Confidential	14	Kicked to Shin	Pain to R Shin	Ice	Ice	Clear to Fight
Confidential	Confidential	16	?	Pain to R Ankle	Ice & Bandage	Ice, Tensor, A535	Clear to Fight
Confidential	Confidential	12	?	Pain to L Foot	Ice & Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	27	Kicked to L Thigh	Pain and Bruised L Thigh	Ice & Bandage	Ice, Tensor, A535, Advil	Clear to Fight
Confidential	Confidential	11	Kick to L Wrist	Pain to L Wrist	Ice & Bandage	Ice, Tensor, A535	Clear to Fight
Confidential	Confidential	11	Kicked Shin	Pain to L Ankle	Ice & Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	13	?	Pain to Hand	Ice and Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	11	Kick to Head	Dizzy, Swollen R Cheek	Ice	Ice & Full Assessment	Not Clear to Fight
Confidential	Confidential	15	?	Pain to Calf Muscle	Ice & Cream	Ice, A535	Clear to Fight
Confidential	Confidential	?	Kicked to L Knee	Pain to Knee	Ice & Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	17	?	Pain to L Foot	Ice & Bandage	Ice, Tensor, Xylocaine	Clear to Fight
Confidential	Confidential	?	Kicked to Face	Broken Nose	Ice, Bleed Control, Full Assessment	Ice, Swabs, Gauze, O2, Full Assess	Hospital
Confidential	Confidential	?	?	?	Ice	Ice	Clear to Fight
Confidential	Confidential	?	?	?	Ice	Ice	Clear to Fight
Confidential	Confidential	14	Previous Knee Injury	Knee Popped	Ice & Tape	Ice, Pro-Wrap, Tape, Advil	To be Re-Assessed Later
Confidential	Confidential				Ice & Bandage	Ice, Tensor, A535, Advil	To be Re-Assessed Later
Confidential	Confidential				Splint	Sam Splint, Ice, Tensors	Hospital
Confidential	Confidential	17	Kicked to Head	Faint, Dizzy, DLOC	Full Assessment	O2 (refused)	Not Clear to Fight
Confidential	Confidential	8	Kicked to Chest x3	Dizzy, Light Headed, Pale	Full Assessment	O2, Ice	Not Clear to Fight

Director of Government Programs

Executive Summary Report

Prepared by: Jason Arnold

Presented: May 10th, 2014

I would like to thank the board and it's executives for the opportunity to represent the BC Taekwondo Federation as its Director of Government Programs for 2014/2015.

When this executive position became available, I took under careful consideration Grand Master Dae Lim's election platform last year for providing more transparency for BC Taekwondo Federation and with this in mind, I am very pleased to carry this responsibility to assist our PSO to closer realizing and achieving both its Strategic & Canadian Sport for Life BC Plans.

Herein you will find the Executive Summary of my Transition Report. This Transition Report outlines in more details for each of the following 11 Items:

1. **FUNDING OPPORTUNITIES & TIMELINES**
2. **ViaSport**
3. **FUNDING EXPENDITURES**
4. **BCAAP**
5. **CANADIAN SPORT INSTITUTE (CSI)**
6. **ESC**
7. **RANKINGS AND RANKING CRITERIA**
8. **BC TAEKWONDO FEDERATION & GOVERNMENT PROGRAMS WEBSITES**
9. **CANADIAN SPORT FOR LIFE (CS4L)**
10. **Membership Reporting**
11. **Travel Grant**

1. **FUNDING OPPORTUNITIES & TIMELINES**

- As there is no central tracking timeline of what funding is available to Taekwondo BC, the timelines/requirements to apply/renew etc.

NEXT STEP:

- Build a tracking spreadsheet with key funding opportunities, their timelines for deliverables. This needs to be transferable to future Director of Government Programs.

2. VIA SPORT – PRIMARY FUNDING SOURCE

Taekwondo has successfully received 2 installments of our funding contract with ViaSport British Columbia:

- 1st installment: \$9,070.80 around June 15th, 2013
 - 2nd installment: \$21,626.20 around November 1, 2013
- \$30,697 Total Funding

This funding is to be allocated as per the following **Expenditures of Public Funding, Contribution Program** and their respective Funding Breakout contained within the Provincial Contribution Agreement with ViaSport British Columbia:

- Participation Base Funding: \$22,677
- Performance Sport Funding: \$5,000
- Performance Athlete Support: \$3,020

* Detailed expenditures required

NOW DUE:

- Annual Materials:
 - Federation Year End – 2013/2014 Financials
 - AGM Most Recent - Minutes
 - AGM Up Coming – Date
- Athlete Assistance Program Guidelines (Individual Support)
- Provincial Championships
- National Championships
- National Rankings

NOTE: Detailed funding expenditures are required for submission in a format that facilitates compliance for reporting. See Funding Expenditures below for more detail.

- **Updates Required:** Projections: Membership Growth - Coaching Growth - Officials Growth
- **Review Funding Expenditures/Funding allocations**
 - Expenditures/Allocations must support the requirements of the aforementioned

3. FUNDING EXPENDITURES

To date I have not received the necessary documentation of the funding expenditures for 2013/2014 to provide a detailed report for compliance with ViaSport.

As we are required to report our expenditures to viaSport on a quarterly basis, following a format that matches our contribution agreement (ViaSport) reporting requirements, will help us ensure these funds are being spent in accordance to our Contribution Agreement obligations.

RECOMMENDATION:

From review of past Funding Expenditures Reporting requirements for viaSport, any funding related reporting needs to be provided to me the following format:

Note: these are only examples and not reporting of Funding allocation or expenditures.

<u>Participation Base Funding – Increasing Sport Participation, Coaching</u>	Credit	Debit
Contribution Agreement	\$22,000	
Rental – Masters Cup		\$
NCCP Coaching Seminar		\$
Referee Seminar		\$
Etc		
<u>Performance Sport Funding – Improving Performance</u>		
Contribution Agreement	\$5,000	
Mary Smith - First Place Sr. Team Trials		\$
John Smith - First Place Jr. Nationals		\$
Etc		
<u>Performance Sport Funding – Performance Athlete Support</u>		
Contribution Agreement	\$3,020	
Debbie Jones - BCAAP		\$
Mark Keegan - BCAAP		\$
Jeremy Long - Travel to Pan Ams		\$
Samantha Song - Travel to Nationals		\$
Etc		

* Best Practices involve having Audited Financials by a CGA, as supporting reporting materials.

4. BCAAP – FUNDING ALLOTMENT: \$1020

2013/2014 BCAAP funds were distributed according to the BC Taekwondo Selection Criteria and the BCAAP Guidelines, Policies and Procedures. Eligible athletes include those who are minimally provincial level athletes competing for the province or the NSO (Taekwondo Canada). 2 athletes, one female and one male, received a total of \$510 each.

2013/2014 BCAAP Recipients:

- Shane Britton (Male)
- ~~Gina Woods (Female)~~
- Evelyn Gonda (Female)

Originally the Female BCAAP funding was awarded to Gina Woods however, not only did she withdraw her award based upon her uncertainty of further pursuing Taekwondo in 2014, there was an appeal put forth on behalf of Evelyn Gonda.

- Upon review of the appeal, the selection committee reversed their initial decision thereby awarding the BCAAP funding to Ms. Gonda.
- Recommendations were derived from this process:

RECOMMENDATIONS:

As our NSO has modified their team selection criteria, Taekwondo BC's current selection criteria does not align with our NSO which leads to "interpretations" rather than providing a definitive selection criteria/guidelines for our selection committee.

Therefore - a **revised 2014/2015 BCAAP Selection Criteria** should be developed in 2014.

- The revision is necessary to help reduce ambiguity in the selection process and to create a selection criteria that will be objective and straightforward as the selection criteria is subject to change on a yearly basis.

It has been put forward by Master Kim of Adelphos Taekwondo (and agreed to by the BCAAP Selection Committee – Master Dan Thorton, Master Brett Fee, Master Mike Erdman and Master John Kim), that Mr. Arnold strike a small committee to look at expanding and tightening the rules around both BC PSO membership and BCAAP.

Note: See Transition Report May 9th 2014 for more detailed information/examples.

Due Now:

- Announce to the sports branch the successful recipients of the 2013/2014 BCAAP awards.

Ongoing:

- Awaiting confirmation to move forward to begin the process of assembling a small committee for BC PSO membership and BCAAP review.

NOTE: The BCAAP selection criteria is a mandatory component to the allocation of the viaSport Performance Athlete Support funding.

5. CANADIAN SPORT INSTITUTE (CSI) – PROVINCIAL CARDING

As we know, CSI provides our BC Athletes with access to a variety of support services such as medical, information, sport specific training and discounts throughout the various regions of BC to carded athletes.

Not only do our Athletes receive direct support, many of CSI programs are targeted at improving our coach's success. Education programs to create and broaden our overall sport performance, programs like Powering Podiums are available through our Athlete Development Advisor.

I have been advised by my predecessor Laura Laundry that all the required and relevant information for CSI carding has been submitted for their review, approval and awarding.

Upon Further Review:

Carding has not been updated since March 5th 2013 on our Government Program Website and upon further review, the carding process for the past 2 years has been done incorrectly.

Athletes that had or are being represented at certain levels in the athlete submission to CSI do not meet the criteria the stated levels, therefore athletes levels have been submitted and ultimately carded incorrectly.

NEXT STEPS:

- Strike a small committee to - Review criteria and modify as applicable
- Current athlete levels for the 2013/2014 period need to be adjusted. 2014/2015 will then follow this adjusted criteria.
- I have called our ADA to follow up on the status of our athletes carding
- Follow up by May 13th

6. ESC – EXTERNAL SPORT CREDIT

To date, I have received only one application for the ESC for Athlete 11 –Evelyn Gonda.

- All documents are in order

NEXT STEPS

- Complete this task – middle/end of May
- Promote ESC application information on Social Media and websites.

7. RANKINGS AND RANKING CRITERIA

- At our last AGM, modifications to our Provincial Ranking System were proposed and carried over for further discussion.
- Considering that our NSO modified their team selection criteria/processes (which directly impacts our Rankings system) this should have been already in effect.
- It should be noted that both **BCAAP and CSI** use our Provincial Ranking System to make decisions and to provide various levels of support, funding and services throughout our organization.
 - a. As of January 2013, Rankings have not been updated. there have been no updates to our Athletes Provincial rankings, beyond that of November 2013.
 - b. This remains outstanding.

NOTE: The Athlete's PSO is required to submit athlete results in to our Provincial Ranking system on their behalf.

- **Rankings are currently an outstanding item for ViaSport Contractual Reporting obligations.**

STATUS: Previously discussed ranking system has been brought back for modification and implementation. Currently at the Coaching Committee level.

- This needs to be completed so that the ranking information, criteria and standings become current.

8. BC TAEKWONDO FEDERATION & GOVERNMENT PROGRAMS WEBSITES – BC TAEKWONDO PROMOTIONS

Recommendations have been put forth throughout the past 2 years regarding improvements and changes that should be done to our PSO website to help promote the Federation and its vision to promote the Sport of Taekwondo throughout BC.

As we live in a digital age, our PSO's storefront is its website. We need to have engaging information, content, resources, news and events to compete with other sporting organization such as Karate.

If we don't make the leap to improve our provincial service levels for our membership and help to make it easier for them to promote the Sport throughout BC, we are not living up to the best interests of our membership or funding partnerships.

Recommendation:

Strike a small committee to define key attributes required in an updated PSO website, social media and online digital strategy for BC Taekwondo. Upon recommendation, seek approval for Implementation.

9. CANADIAN SPORT FOR LIFE (CS4L)

BC Taekwondo's Implementation Plan needs to be reviewed to determine if our targeted objectives are reasonable and take inventory of where we are at as it relates to CS4L.

It has been recommended that we look to WTF Taekwondo Canada for guidance.

10. MEMBERSHIP REPORTING

I must stress the importance that all Taekwondo BC Clubs provide me with membership reports upon request. This is a mandatory reporting requirement for ViaSport funding/grants and any delays in receiving this information may put our funding in jeopardy.

If our PSO does not comply with this fundamental reporting requirement, Taekwondo BC would no longer be in compliance with our obligations set forth in our contractual agreement. The consequences of noncompliance results in loss of funding to our PSO from viaSport.

11. TRAVEL GRANT – NOT AWARDED THIS YEAR

Sport on the Move Travel Grants are designed to help athletes or coaches travel to practices, training camps or competitions.

Travel Grant funds may be issued:

- by BC Taekwondo Federation requesting athletes apply for travel grants.
- by BC Taekwondo Federation issuing travel grants directly to athletes (funds distributed directly to athletes must meet criteria with BCAAP guidelines).
- by BC TKD issuing a travel grant to a group of athletes/coaches travelling to training and/or competition organized by or authorized by BC Taekwondo Federation.

NOTE: if there are remaining funds available for use, we should grant travel grant(s) for this calendar year, to either athletes who travelled to Nationals, US Open and/or German Open and/or Pan Am Games and/or other International Competitions.

Any future Travel related funding should be directly related to the importance/weight of the eligible competitions.

I would like to thank everyone for coming for this year's AGM.

It's been a great year for our federation.

First off I would like to mention that WTF BC has successfully hosted the 2013 Masters' Cup and the 2014 BC Championship tournament. You all have done great job in making these events good turnouts.

We also have produced four athletes who gained invaluable experience in competing at the 2014 World Taekwondo Championships held in Taipei in March.

The self-defense seminar hosted by Grandmaster Lee offered great insight for many instructors and black belt holders to raise awareness in the field of Taekwondo as martial arts. I hope that in coming year we will be able to hold more seminars in various areas of Taekwondo, so that WTF BC could offer each of our member great opportunity to widen their horizons as not only as Taekwondo instructors but also as business operators.

It's been a very eventful year for Taekwondo Canada with many policy changes and their officials being replaced.

Despite some of the negative aspects from this that could potentially affect us as a PSO, WTF BC is proud to announce that we have grown in terms of the size of our federation with the number of members registered. This has been possible with the efforts of all of you as members and officials, and as president I thank you for your dedication and support.

Thank you very much.



BC Taekwondo Federation

2900 Lonsdale Avenue, North Vancouver, B.C. V7N 4H9

World Taekwondo Federation of British Columbia **Annual General Meeting 2014** **Agenda**

- 1) Meeting call to order
- 2) Opening Remarks
- 3) Membership Review
- 4) Approval of Agenda
- 5) Approval of Minutes of 2013 AGM
- 6) Report from President
- 7) Report from Vice President
- 8) Report from Secretary General
- 9) Treasurer Report—Financial Report
- 10) Report of Committees:
 - A) Tournament
 - B) Referee
 - C) Coaching (Junior and Senior)
 - D) Volunteer
 - E) Medical
- 11) Introductions from “Members in waiting” for WTF of British Columbia
- 12) Government Funding Report / Program Director Report
- 13) Board of Directors Election - 3 positions
- 14) Announcements
- 15) Adjourn

President: Grand Master Dae Lim / wtfbc@hotmail.com / 604-939-8232

Vice President: Senior Master Song Chul Kim / scktkd@hotmail.com / 604-430-5467 Sec. General: Master Tony Kook / northshoretkd@shaw.ca / 604-986-5558

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BC Taekwondo Federation

2900 Lonsdale Avenue, North Vancouver, B.C. V7N 4H9

2014 AGM

10 May 2014

Call to order:

-11:10am meeting called to order. 19 schools signed in. 30% of voting schools needed for quorum which is 18. Quorum has been met. Rest of the meeting will be emceed by Master Tony Kook, Secretary General.

Opening Remarks:

-Welcoming remarks made.

Approval of Agenda:

-Motion on the floor to approve today's agenda: Master Dan Thornton, 2nd by Master Azizi

All in favour, motion carried

Approval of Minutes for 2013 AGM

-Motion on the floor to approve last year's minutes and seconded.

All in favour, motion carried

Report from the President

-Grandmaster Dae Lim delivered report, please see attached.

Report from Vice President

-Master Song Chul Kim: no report

Report from Secretary General

-report by Master Tony Kook. Membership continues to be strong. Total number of member clubs is now 72 with 57 Main and Branch Schools and 15 Community Schools. Membership and insurance issues as brought up by the Special Meeting that was held earlier this year with Taekwondo Canada was discussed. A NSO / PSO meeting was held in Montreal last November where Taekwondo Canada made clear that individual membership and insurance issues would be enforced. Therefore, Taekwondo BC extended their existing insurance coverage for a term of 6 months instead of the full year in order to prepare for compliance with Taekwondo Canada in September. There was discussion on the floor regarding Taekwondo Canada's costs and the insurance premium costs and how it could be more cost effective for clubs.

-Master Kook re-assured that the board was 100% behind its members and working on the federation's behalf. Please see attached report from Taekwondo Canada which was presented at the Special Meeting earlier this year.

-there was also discussion regarding some policies Taekwondo Canada is trying to enforce. There were some major concerns with some of these policies as they seemed to go directly against our own governance and charter of rights.

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BC Taekwondo Federation

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Report from Treasurer

-report by Ms. Kristina Singer (Treasury committee member and Chartered Accountant).
There was a big increase in the equipment purchase from the federation due to the purchase of the KP&P systems. All other expenses remained relatively the same as last year. The biggest change was the amount of Revenue as there was no additional funds received for this cycle from ViaSport. Financial statements were provided.

-Please see attached.

Report of Committees

Tournament: Master Jason Ruiter reported that there were 2 tournaments this past year hosted by the federation and while both tournament numbers were lower, both tournaments were successful. -Please see attached report.

Referee: Master John Kim gave the report for referees.

-Please see attached.

Coaching: Master Dan Thornton reported on Coaching for the past year.

-Please see attached report.

Volunteer: Master Milad Bahrami was not in attendance but a report was prepared. Master Kook summarized the report.

-Please see attached.

Medical: Dr. Harry Sese was not in attendance but a report was prepared. Master Kook summarized the report.

-Please see attached.

Introduction of New Members

-Master Mike Smith from Westside Taekwondo in West Kelowna introduced himself and was officially accepted and welcomed to the federation.

Government Funding Report

-Jason Arnold was introduced by Master Kook as the new director of government programs. Full report was delivered by Jason.

-Please see attached report.

Board of Directors Election

-3 new board members were nominated and were officially elected by acclamation:

- 1) Master Young Suh
- 2) Master Jason Ruiter
- 3) Master Mike Erdmann

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Announcements

-a good luck announcement was made for those athletes competing next week at the National Championships in Toronto.

-Korean Cultural Heritage Society is hosting a Korean festival at Swanguard stadium on Sat. Aug. 16th and has asked the BC Taekwondo Federation to work together to promote this event. Might be a possibility to host an outdoor Summer tournament. More information to follow.

-2014 BC Master's Cup will be held later this year in Sept or October.

Adjournment

-meeting adjourned at 1:05pm.

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2014 B.C. Taekwondo Federation Medical Report

The 2013-2014 tournament season has been another relatively safe one. Once again, there have been no major traumatic injuries requiring immediate medical attention at any of our events, (i.e., No 911 or ambulance required). Some competitors were sent to the hospital for further evaluation as an extra precautionary measure.

The major change I have implemented since last year's AGM is hiring professional first responders to provide first aid care at all our tournaments. This is to ensure we as a Federation are protected as much as possible with respect to liability and any risk of negligence. The Federation does have insurance coverage for its tournaments but there is liability that falls onto these first aid providers. These providers have full coverage for the care they provide for us.

We are also tracking all injuries at each tournament. I have attached a spreadsheet of the examples of injuries from this year's BC Championship.

In the past few years, I have worked on setting up a First Aid and CPR certification course for instructors and coaches. Interest has been up and down but I do believe this is something all instructors and coaches must have. If you are interested, please email me.

If anyone has any specific questions or concerns, please do not hesitate to contact me as well.

Sincerely,
Dr. Harry G. Sese, DC, BS, RMT
Medical Director for WTF Taekwondo Federation of BC
drharrysese@gmail.com

First	Last	Age	Chief Complaint	Injury	Treatment	Supplies Used	Outcome
Confidential	Confidential	9	Bumped Knee on Stairs	Knee	Ice	Ice	Clear to Fight
Confidential	Confidential	?	Kick to Face	Swollen R Cheek	Ice	Ice	Clear to Fight
Confidential	Confidential	?	R foot kicked Elbow	R foot Pain	Ice & Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	10	Kick to Face	Swollen R Cheek	Ice & Full Assessment	Ice	Clear to Fight
Confidential	Confidential	13	Kick to forearm	Pain to R Forearm	Ice	Ice	Clear to Fight
Confidential	Confidential	8	Kick to Chest	Shaken Up Lightly	none	none	Clear to Fight
Confidential	Confidential	9	Kick to Wrist	Pain to R Wrist	Ice & Bandage	Ice, Tensor, A535	Not Clear to Fight
Confidential	Confidential	17	?	Blister to Toe	Clean & Bandage	Hypafix, Telfa, Xylocaine	Clear to Fight
Confidential	Confidential	11	Dizzy, Light Headed	Exhaustion	Full Assessment	ice	Not Clear to Fight
Confidential	Confidential	11	Kick to Thumb	Pain to L Thumb	Splint & Ice	Ice, Thumb Splint, Gauze Roll	Not Clear to Fight
Confidential	Confidential	13	Kick to Knee	Swollen L Knee	Ice & Bandage	Ice, Tensor, A535	Not Clear to Fight
Confidential	Confidential	?	?	Cut to Finger	Clean & Bandage	SeaClens, Band Aid	Clear to Fight
Confidential	Confidential	13	Kicked a Knee	R foot Pain	Ice and Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	9	?	Cut to Finger	Clean & Bandage	SeaClens, Band Aid	Clear to Fight
Confidential	Confidential	15	Kicked to Knee	Pain to L Knee	Ice	Ice	Clear to Fight
Confidential	Confidential	?	Kicked to Shin	Pain to L Shin	Ice	Ice	Clear to Fight
Confidential	Confidential	14	Kicked to Shin	Pain to R Shin	Ice	Ice	Clear to Fight
Confidential	Confidential	16	?	Pain to R Ankle	Ice & Bandage	Ice, Tensor, A535	Clear to Fight
Confidential	Confidential	12	?	Pain to L Foot	Ice & Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	27	Kicked to L Thigh	Pain and Bruised L Thigh	Ice & Bandage	Ice, Tensor, A535, Advil	Clear to Fight
Confidential	Confidential	11	Kick to L Wrist	Pain to L Wrist	Ice & Bandage	Ice, Tensor, A535	Clear to Fight
Confidential	Confidential	11	Kicked Shin	Pain to L Ankle	Ice & Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	13	?	Pain to Hand	Ice and Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	11	Kick to Head	Dizzy, Swollen R Cheek	Ice	Ice & Full Assessment	Not Clear to Fight
Confidential	Confidential	15	?	Pain to Calf Muscle	Ice & Cream	Ice, A535	Clear to Fight
Confidential	Confidential	?	Kicked to L Knee	Pain to Knee	Ice & Tape	Ice, Pro-Wrap, Tape	Clear to Fight
Confidential	Confidential	17	?	Pain to L Foot	Ice & Bandage	Ice, Tensor, Xylocaine	Clear to Fight
Confidential	Confidential	?	Kicked to Face	Broken Nose	Ice, Bleed Control, Full Assessment	Ice, Swabs, Gauze, O2, Full Assess	Hospital
Confidential	Confidential	?	?	?	Ice	Ice	Clear to Fight
Confidential	Confidential	?	?	?	Ice	Ice	Clear to Fight
Confidential	Confidential	14	Previous Knee Injury	Knee Popped	Ice & Tape	Ice, Pro-Wrap, Tape, Advil	To be Re-Assessed Later
Confidential	Confidential				Ice & Bandage	Ice, Tensor, A535, Advil	To be Re-Assessed Later
Confidential	Confidential				Splint	Sam Splint, Ice, Tensors	Hospital
Confidential	Confidential	17	Kicked to Head	Faint, Dizzy, DLOC	Full Assessment	O2 (refused)	Not Clear to Fight
Confidential	Confidential	8	Kicked to Chest x3	Dizzy, Light Headed, Pale	Full Assessment	O2, Ice	Not Clear to Fight

2014 Coaching Report

1) Youth Olympic Game Qualifier & Junior World Championship Team Trials

Training was held in November at OMAC as well as Woo Kim Surrey. 11 people were in attendance and 9 out of the 11 competed in Montreal.

4 athletes were competing for a spot of the Youth Olympic Game team, unfortunately none of them made it. Evelyn Gonda Silver, Shane Britton Silver, Ethan Jenkins Silver, and Gina Woods Bronze.

The following day was better for B.C. We got 5 medals out of 9 competitors. 4 Gold and 2 Bronze: Evelyn Gold, Shane Gold, Rowena Gold, Gina Gold, and Ethan Bronze, and Ashlyn Bronze.

2) Junior Worlds

Coaches Master Dan Thornton and Master Michell Ge were selected as National coaches. We had 4 athletes from BC representing Canada at the Junior World Championships.

Gina – top 16 / Evelyn-top 32 / Shane / Rowena

3) Nationals

Cadets and Youths were/are conducted by Master Yang at World Taekwondo Academy in Delta.

Training for the Juniors and Seniors were conducted by Master Thornton and Master Ge at Taegeuk Taekwondo Maple Ridge. We have 12 people in attendance.

And thank you to the PSO for letting us use the Daedo system during practice. This year we tried something different and asked if our referees were interested in attending our Sunday sessions to get some practice in. Our first weekend we had the privilege of Mr. David Kao refereeing our fights. We hope to get some more referees involved next time.

Other things that need to be addressed:

- team training is open to anyone (not just those competing at nationals) and open to coaches as well
- encourage, promote, and support TEAM BC everyone wants to purchase a jacket but no one wants to show up for practice.
- Comp Dev and PC coach matters



BC Taekwondo Federation

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2014 Tournament Directors Report

This year, the BC Taekwondo Federation hosted 2 major events:

- 1) The Master's Cup was held in November and there were 364 athletes. Organization went very well. We would like to thank all the volunteers, referees, and members for their support.
- 2) In March of 2014, we hosted the 2014 BC Taekwondo Championships with 293 athletes in participation. Although this was a lower number than in the past, it was still successful with good organization.

We are happy to announce that Master Milad Bahrami and Master Huy Phan are tournament committee members and look forward to their help in running more successful tournaments.

The most recent Vancouver Island tournament hosted by Parksville Taekwondo was successful. There were patterns and sparring events both in the morning and then again in the afternoon depending on the age of the competitors. This was a different approach than what our current federation does but maybe some things to consider for future tournaments.

We look forward and hope to see more participation from all member clubs. We are willing to help with registration in order to increase support.

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Projected Federation Budget 2014 / 2015

Expenses

Accounting & Legal	2,500
Administrative & Office	4,500
Advertising	250
Awards / Funding	17,500
Interest & Banking	200
First Aid	1,750
Meetings	2,500
Membership Fees	500
Professional Development	8,000
Rental Spaces	3,000
Team Training	2,000
Tournament & Championships	13,000
Travel	4,500
Uniforms	4,000
Insurance Fees for Clubs pd out	40,000
Total Projected Expense	104,200

Revenue

2012 Master's Cup	20,000
2013 BC Championships	20,000
Insurance Collection	40,000
Membership fees	6000
Mat Rentals	300
Tournament Sanction fees	400
BC Sport Agency Funding	20,000
Total Projected Income	106,700



BC Taekwondo Federation
3 - 511 Cottonwood Ave. Coquitlam, B.C. V3J 2R4

2013-2014 Volunteer Report

2013 BC Master's Cup

Volunteers registered – 25

2014 BC Provincial Taekwondo Championships

Volunteers registered – 25

I, Master Milad Bahrami, am officially stepping down as Volunteer Committee Chairperson. I would like to wish the best of luck to Instructor Calder Stewart as he takes over the position. Also, I would like to thank the board of directors for the opportunity to serve the federation for the past four years.

Director of Government Programs

Executive Summary Report

Prepared by: Jason Arnold

Presented: May 10th, 2014

I would like to thank the board and it's executives for the opportunity to represent the BC Taekwondo Federation as its Director of Government Programs for 2014/2015.

When this executive position became available, I took under careful consideration Grand Master Dae Lim's election platform last year for providing more transparency for BC Taekwondo Federation and with this in mind, I am very pleased to carry this responsibility to assist our PSO to closer realizing and achieving both its Strategic & Canadian Sport for Life BC Plans.

Herein you will find the Executive Summary of my Transition Report. This Transition Report outlines in more details for each of the following 11 Items:

1. **FUNDING OPPORTUNITIES & TIMELINES**
2. **ViaSport**
3. **FUNDING EXPENDITURES**
4. **BCAAP**
5. **CANADIAN SPORT INSTITUTE (CSI)**
6. **ESC**
7. **RANKINGS AND RANKING CRITERIA**
8. **BC TAEKWONDO FEDERATION & GOVERNMENT PROGRAMS WEBSITES**
9. **CANADIAN SPORT FOR LIFE (CS4L)**
10. **Membership Reporting**
11. **Travel Grant**

1. **FUNDING OPPORTUNITIES & TIMELINES**

- As there is no central tracking timeline of what funding is available to Taekwondo BC, the timelines/requirements to apply/renew etc.

NEXT STEP:

- Build a tracking spreadsheet with key funding opportunities, their timelines for deliverables. This needs to be transferable to future Director of Government Programs.

2. VIA SPORT – PRIMARY FUNDING SOURCE

Taekwondo has successfully received 2 installments of our funding contract with ViaSport British Columbia:

- 1st installment: \$9,070.80 around June 15th, 2013
 - 2nd installment: \$21,626.20 around November 1, 2013
- \$30,697 Total Funding

This funding is to be allocated as per the following **Expenditures of Public Funding, Contribution Program** and their respective Funding Breakout contained within the Provincial Contribution Agreement with ViaSport British Columbia:

- Participation Base Funding: \$22,677
- Performance Sport Funding: \$5,000
- Performance Athlete Support: \$3,020

* Detailed expenditures required

NOW DUE:

- Annual Materials:
 - Federation Year End – 2013/2014 Financials
 - AGM Most Recent - Minutes
 - AGM Up Coming – Date
- Athlete Assistance Program Guidelines (Individual Support)
- Provincial Championships
- National Championships
- National Rankings

NOTE: Detailed funding expenditures are required for submission in a format that facilitates compliance for reporting. See Funding Expenditures below for more detail.

- **Updates Required:** Projections: Membership Growth - Coaching Growth - Officials Growth
- **Review Funding Expenditures/Funding allocations**
 - Expenditures/Allocations must support the requirements of the aforementioned

3. FUNDING EXPENDITURES

To date I have not received the necessary documentation of the funding expenditures for 2013/2014 to provide a detailed report for compliance with ViaSport.

As we are required to report our expenditures to viaSport on a quarterly basis, following a format that matches our contribution agreement (ViaSport) reporting requirements, will help us ensure these funds are being spent in accordance to our Contribution Agreement obligations.

RECOMMENDATION:

From review of past Funding Expenditures Reporting requirements for viaSport, any funding related reporting needs to be provided to me the following format:

Note: these are only examples and not reporting of Funding allocation or expenditures.

<u>Participation Base Funding – Increasing Sport Participation, Coaching</u>	Credit	Debit
Contribution Agreement	\$22,000	
Rental – Masters Cup		\$
NCCP Coaching Seminar		\$
Referee Seminar		\$
Etc		
<u>Performance Sport Funding – Improving Performance</u>		
Contribution Agreement	\$5,000	
Mary Smith - First Place Sr. Team Trials		\$
John Smith - First Place Jr. Nationals		\$
Etc		
<u>Performance Sport Funding – Performance Athlete Support</u>		
Contribution Agreement	\$3,020	
Debbie Jones - BCAAP		\$
Mark Keegan - BCAAP		\$
Jeremy Long - Travel to Pan Ams		\$
Samantha Song -Travel to Nationals		\$
Etc		

* Best Practices involve having Audited Financials by a CGA, as supporting reporting materials.

4. BCAAP – FUNDING ALLOTMENT: \$1020

2013/2014 BCAAP funds were distributed according to the BC Taekwondo Selection Criteria and the BCAAP Guidelines, Policies and Procedures. Eligible athletes include those who are minimally provincial level athletes competing for the province or the NSO (Taekwondo Canada). 2 athletes, one female and one male, received a total of \$510 each.

2013/2014 BCAAP Recipients:

- Shane Britton (Male)
- ~~Gina Woods (Female)~~
- Evelyn Gonda (Female)

Originally the Female BCAAP funding was awarded to Gina Woods however, not only did she withdraw her award based upon her uncertainty of further pursuing Taekwondo in 2014, there was an appeal put forth on behalf of Evelyn Gonda.

- Upon review of the appeal, the selection committee reversed their initial decision thereby awarding the BCAAP funding to Ms. Gonda.
- Recommendations were derived from this process:

RECOMMENDATIONS:

As our NSO has modified their team selection criteria, Taekwondo BC's current selection criteria does not align with our NSO which leads to "interpretations" rather than providing a definitive selection criteria/guidelines for our selection committee.

Therefore - a **revised 2014/2015 BCAAP Selection Criteria** should be developed in 2014.

- The revision is necessary to help reduce ambiguity in the selection process and to create a selection criteria that will be objective and straightforward as the selection criteria is subject to change on a yearly basis.

It has been put forward by Master Kim of Adelphos Taekwondo (and agreed to by the BCAAP Selection Committee – Master Dan Thorton, Master Brett Fee, Master Mike Erdman and Master John Kim), that Mr. Arnold strike a small committee to look at expanding and tightening the rules around both BC PSO membership and BCAAP.

Note: See Transition Report May 9th 2014 for more detailed information/examples.

Due Now:

- Announce to the sports branch the successful recipients of the 2013/2014 BCAAP awards.

Ongoing:

- Awaiting confirmation to move forward to begin the process of assembling a small committee for BC PSO membership and BCAAP review.

NOTE: The BCAAP selection criteria is a mandatory component to the allocation of the viaSport Performance Athlete Support funding.

5. CANADIAN SPORT INSTITUTE (CSI) – PROVINCIAL CARDING

As we know, CSI provides our BC Athletes with access to a variety of support services such as medical, information, sport specific training and discounts throughout the various regions of BC to carded athletes.

Not only do our Athletes receive direct support, many of CSI programs are targeted at improving our coach's success. Education programs to create and broaden our overall sport performance, programs like Powering Podiums are available through our Athlete Development Advisor.

I have been advised by my predecessor Laura Laundry that all the required and relevant information for CSI carding has been submitted for their review, approval and awarding.

Upon Further Review:

Carding has not been updated since March 5th 2013 on our Government Program Website and upon further review, the carding process for the past 2 years has been done incorrectly.

Athletes that had or are being represented at certain levels in the athlete submission to CSI do not meet the criteria the stated levels, therefore athletes levels have been submitted and ultimately carded incorrectly.

NEXT STEPS:

- Strike a small committee to - Review criteria and modify as applicable
- Current athlete levels for the 2013/2014 period need to be adjusted. 2014/2015 will then follow this adjusted criteria.
- I have called our ADA to follow up on the status of our athletes carding
- Follow up by May 13th

6. ESC – EXTERNAL SPORT CREDIT

To date, I have received only one application for the ESC for Athlete 11 –Evelyn Gonda.

- All documents are in order

NEXT STEPS

- Complete this task – middle/end of May
- Promote ESC application information on Social Media and websites.

7. RANKINGS AND RANKING CRITERIA

- At our last AGM, modifications to our Provincial Ranking System were proposed and carried over for further discussion.
- Considering that our NSO modified their team selection criteria/processes (which directly impacts our Rankings system) this should have been already in effect.
- It should be noted that both **BCAAP and CSI** use our Provincial Ranking System to make decisions and to provide various levels of support, funding and services throughout our organization.
 - a. As of January 2013, Rankings have not been updated. there have been no updates to our Athletes Provincial rankings, beyond that of November 2013.
 - b. This remains outstanding.

NOTE: The Athlete's PSO is required to submit athlete results in to our Provincial Ranking system on their behalf.

- **Rankings are currently an outstanding item for ViaSport Contractual Reporting obligations.**

STATUS: Previously discussed ranking system has been brought back for modification and implementation. Currently at the Coaching Committee level.

- This needs to be completed so that the ranking information, criteria and standings become current.

8. BC TAEKWONDO FEDERATION & GOVERNMENT PROGRAMS WEBSITES – BC TAEKWONDO PROMOTIONS

Recommendations have been put forth throughout the past 2 years regarding improvements and changes that should be done to our PSO website to help promote the Federation and its vision to promote the Sport of Taekwondo throughout BC.

As we live in a digital age, our PSO's storefront is its website. We need to have engaging information, content, resources, news and events to compete with other sporting organization such as Karate.

If we don't make the leap to improve our provincial service levels for our membership and help to make it easier for them to promote the Sport throughout BC, we are not living up to the best interests of our membership or funding partnerships.

Recommendation:

Strike a small committee to define key attributes required in an updated PSO website, social media and online digital strategy for BC Taekwondo. Upon recommendation, seek approval for Implementation.

9. CANADIAN SPORT FOR LIFE (CS4L)

BC Taekwondo's Implementation Plan needs to be reviewed to determine if our targeted objectives are reasonable and take inventory of where we are at as it relates to CS4L.

It has been recommended that we look to WTF Taekwondo Canada for guidance.

10. MEMBERSHIP REPORTING

I must stress the importance that all Taekwondo BC Clubs provide me with membership reports upon request. This is a mandatory reporting requirement for ViaSport funding/grants and any delays in receiving this information may put our funding in jeopardy.

If our PSO does not comply with this fundamental reporting requirement, Taekwondo BC would no longer be in compliance with our obligations set forth in our contractual agreement. The consequences of noncompliance results in loss of funding to our PSO from viaSport.

11. TRAVEL GRANT – NOT AWARDED THIS YEAR

Sport on the Move Travel Grants are designed to help athletes or coaches travel to practices, training camps or competitions.

Travel Grant funds may be issued:

- by BC Taekwondo Federation requesting athletes apply for travel grants.
- by BC Taekwondo Federation issuing travel grants directly to athletes (funds distributed directly to athletes must meet criteria with BCAAP guidelines).
- by BC TKD issuing a travel grant to a group of athletes/coaches travelling to training and/or competition organized by or authorized by BC Taekwondo Federation.

NOTE: if there are remaining funds available for use, we should grant travel grant(s) for this calendar year, to either athletes who travelled to Nationals, US Open and/or German Open and/or Pan Am Games and/or other International Competitions.

Any future Travel related funding should be directly related to the importance/weight of the eligible competitions.

W.T.F. TAE KWON DO FEDERATION OF B.C.

FINANICAL STATEMENTS

MARCH 31, 2014

(UNAUDITED)

W.T.F. TAE KWON DO FEDERATION OF B.C.
 STATEMENT OF FINANCIAL POSITION
 (UNAUDITED)

AS AT MARCH 31,	2014	2013
CURRENT ASSET		
Cash	\$ 42,112	\$ 55,123
PROPERTY AND EQUIPMENT	41,566	30,958
	<u>83,678</u>	<u>86,081</u>
CURRENT LIABILITY		
Accounts payable and accrued liability	840	1,680
NET ASSETS		
Balance, beginning of year	84,401	48,656
Excess or revenues over expenses	<u>(1,563)</u>	<u>35,745</u>
Balance, end of year	82,838	84,401
	<u>\$ 83,678</u>	<u>\$ 86,081</u>

W.T.F. TAE KWON DO FEDERATION OF B.C.
 STATEMENT OF FINANCIAL POSITION
 (UNAUDITED)

YEAR ENDED MARCH 31,	2014	2013
REVENUES	\$ 14,990	\$ 35,596
GAMING REVENUE	43,880	65,450
	58,870	101,046
EXPENSES		
Accounting & legal	1,656	1,078
Administrative & office	4,833	4,440
Advertising	236	246
Award	15,483	22,381
Interest & bank charges	157	169
First Aid	1,500	2,260
Meeting	3,552	278
Membership Fee	-	500
Professional developments	8,531	3,268
Rent	2,759	2,750
Team Training	1,400	3,290
Tournaments & Championships	12,564	13,739
Travel	4,598	4,267
Uniforms	3,166	6,635
	60,434	65,301
EXCESS OF REVENUES OVER EXPENSES	\$ (1,563)	\$ 35,745

BC Taekwondo Federation: 2014 Annual General Meeting (May 10, 2014)

Referee Committee Report

1. Referee Committee (since September 2013):

- Master John Kim (chair), (Group A, Lower Mainland)
- Master Paolo Polano (Group A, Lower Mainland)
- Mr. Robert Townsend (Group A, Lower Mainland)
- Mr. David Kao (Group A, Lower Mainland)
- Ms. Jennifer Ratte (Group B, Vancouver Island)

The goal is to create a Referee Committee with representation from each of the 4 geographical groups. John, Robert, David and Jennifer have agreed to serve another year.

2. Background:

The Referee Committee met on September 2, 2013, and May 3, 2014, to develop and review policies pertaining to the recruitment and retention of officials in BC. These policies included travel and reimbursement for officials to provincial level competitions, honorariums, membership fees, seminar fees, and structure pertaining to certification of provincial level officials.

3. Purpose:

We have articulated the Referee Committee's purpose through both our mission and vision statements as follows:

- **Mission Statement:** to develop and implement clear policies in funding, education and support of refereeing in BC.
- **Vision Statement:** to teach, certify and promote provincial referees using a standardized (i.e.: written exam) and systematic process (i.e.: practical application) focused on consistent participation and improvement.

4. Website:

A new website (www.bctaekwondofederation.wildapricot.org) for BC Referees was developed in August 2013, and acts not only as a repository for historical information but also as a membership portal for referee membership registration, referee event registration and as a payment portal for annual dues, seminars and events. There are plans to revamp the website in June 2014.

5. Referee Classes:

We have standardized the BC referee development path and in 2013, the provincial "P" class tiers were revised and simplified to P3, P2, and P1 classes. The requirements for each classification have also been revised as follows and are posted on the BC Referee website to ensure transparency:

Provincial 3rd Class (P3):

- active member of a BC Taekwondo Federation recognized dojang
- annual referee membership registration
- payment of annual dues
- minimum 14 years of age
- minimum blue belt (4th keup)

- minimum 1 certification referee seminar every 2 membership years
- minimum grade of 60% on the written exam
- officiate in 1 BC Taekwondo sanctioned tournament every 2 membership years

Provincial 2nd Class (P2):

- fulfill P3 class requirements
- minimum 15 years of age
- minimum red belt (2nd keup)
- minimum 1 certification referee seminar every 2 membership years
- minimum grade of 75% on the written exam
- minimum 1 refresher seminar each membership year
- officiate in 2 BC Taekwondo sanctioned tournaments every 2 membership years

Provincial 1st Class (P1):

- fulfill P2 class requirements for at least 1 year
- minimum 16 years of age
- minimum black belt (1st Poom or Dan)
- minimum 1 certification referee seminar every 2 years
- minimum grade of 90% pass on the written exam
- minimum 1 refresher seminar each membership year
- officiate in 2 BC Taekwondo sanctioned tournaments every 2 membership years

Under the newly revised classification system, referees who were certified as "JPR" or "JPRIT" were grandfathered as P3 class, "PRIT" referees were grandfathered as P2 class, and "PR" referees were grandfathered as P1 class, as long as the annual membership registration was completed by October 30, 2013, and age and belt minimums were met.

Once referees have officiated for a minimum of 1 year, at P1 class, the BC Referee Committee Chairperson may recommend that the referee consider advancing to National 3rd class (N3), which is administrated by Taekwondo Canada. Current P1 class referees who are considering advancement to National class should speak with the BC Referee Committee Chairperson.

6. Membership:

The cost and structure of annual referee membership dues were revised. The annual membership cycle for each referee now runs from September 1 through August 31 of the following year. For those referees who did not renew their membership before October 30, 2013, their membership is now considered lapsed, but they can renew at any time during this lapsed year, pay their membership fees and be reinstated at their current provincial class. However, if a membership has lapsed for more than 1 year, that referee's certification will be revoked and they will need to recertify from P3 class.

There are currently 187 BC referees registered for 2013-2014, but about half of them have lapsed memberships, meaning they have not participated in a seminar or event in the past year. The Committee's goal is to have a pool of 40 committed referees by the end of 2014 and to increase that number by 10 each year through the end of 2016. This will ensure a sufficient pool of referees to provide full coverage for up to 6 rings at a tournament. There will also be efforts made to advance more P1 class referees to National N3 class over the next year.

7. Referee Seminars:

Since September 2013, nine provincial referee seminars were scheduled throughout the province with eight successfully completed and one cancelled due to low registration numbers:

- Seminar #1 (September 29, 2013, in Parksville): 17 registrants
- Seminar #2 (October 5, 2013, in Burnaby): 14 registrants
- Seminar #3 (October 26, 2013, in Kelowna): 23 registrants
- Seminar #4 (November 1, 2013, in North Vancouver): 23 registrants
- Seminar #5 (January 26, 2014, in Parksville): 16 registrants
- Seminar #6 (January 31, 2014, in Kamloops): 19 registrants
- Seminar #7 (February 8, 2014, in Kelowna): cancelled
- Seminar #8 (February 16, 2014, in Burnaby): 9 registrants
- Seminar #9 (February 28, 2014, in North Vancouver): 9 registrants

The goal is to have referee seminars twice a year in each of Group A, B, and C; once each in the fall and again in the spring. Seminars are tentatively being scheduled to resume in September 2014. Each seminar now includes a theory portion, a practical portion using PSS systems (Daedo and KP&P) and a written exam. All full day seminars meet “Dojang Coach” requirements.

8. Tournament Participation:

For the BC Master’s Cup Championships on November 2, 2013, we had 24 referees register and participate in the event. For the BC Taekwondo Championships on March 1, 2014, we had 13 referees register and participate. Provincial level referees have also participated in sanctioned local tournaments. TKD Canada has selected 5 BC referees to participate at the National Championships in Toronto, May 15-18, 2014: Master Song Chul Kim, Master Paolo Polano, Master John Kim, Ms. Jennifer Ratte, and Ms. Sarah Feuerstein.

9. Equipment:

New PSS equipment (KP&P) was purchased and a number of referees have now been trained on the software. Four systems were purchased and will be used in conjunction with the Daedo system.

10. Goals for 2014-2015:

- to re-examine existing policies, especially honorariums
- teach new competition sparring rules to referees and coaches; implement them this fall
- develop clear policies and protocols for referee participation in local, but BC Taekwondo sanctioned tournaments
- develop clear policies and protocols for tournament organizers in requesting participation of BC referees in local, but BC Taekwondo sanctioned tournaments
- enlist increased commitment from Masters and instructors to encourage and develop referees from their schools to participate in seminars and tournaments
- to submit all referee related policies to the BC Taekwondo executive for review and ratification prior to the Master’s Cup in the fall

Respectfully submitted,

Master John Kim
Referee Committee Chair
BC Taekwondo Federation